

NOTICE OF PARISH COUNCIL MEETING

**Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 7th July 2026 at 7.00pm**

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Annual Parish Council meeting held on 5th May 2026.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillors
 - 4.2. Public participation relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
 - 4.3. To receive a report on any matter not covered on the agenda
5. **CORRESPONDENCE** – to agree any responses/actions
 - General correspondence
 - Norfolk ALC Bulletins and updates
 - PC Matt Pritty Retirement
 - NCC Highways – gateways Stone Lane
 - North Norfolk Local Plan Review & Call for Sites
 - Norfolk Local Access Forum
 - Protect Our Rivers – Apply for a FREE septic tank upgrade
6. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 6.1. To consider any planning applications received: None
 - 6.2. To note planning decisions issued:
PF/21/3471 - Land To South East Of, Wroxham Barns, Tunstead Road, Hoveton, Norwich, Norfolk, NR12 8QU - Change of use of land from agriculture to camping site with 25 no. serviced tent pitches and 5 no. 'Safari Tents' with verandas; marquee extension to existing toilet block to provide shower and toilet facilities - **APPROVE**
 - 6.3. To update regarding NNDC planning procedure
 - 6.4. SAM2 - to receive data for May and June 2026
 - 6.5. To consider parishioner correspondence regarding reflector posts on Rectory Road, and agree any actions
 - 6.6. To receive report regarding works at The Common and consider the following actions:
 - a) To consider and agree action plan
 - b) To appoint a contractor to carry out works
 - c) To purchase advisory signage re works
 - d) To consider applying for grants to assist with associated works
 - e) To consider approaching Community Payback to help clear Common
 - f) To consider grass cutting contract
7. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 7.1. To review this period's financial position and sign the bank reconciliation
 - 7.2. To approve the following payments:
Norfolk Association of Local Councils (domain renewal April 26-April 27 – inc. VAT £11.58) £69.48
Norfolk Association of Local Councils (e-learning Clerk inc. VAT £3.40) £20.40

- 7.3. **To note** payments made by standing order:
- | | |
|---------------------------------|---------|
| Sarah Martin - salary May 2026 | £226.80 |
| Sarah Martin - salary June 2026 | £226.60 |
- 7.4. To ratify the following payments made in-between meetings:
- | | |
|--|---------|
| North Norfolk District Council – litter bin emptying | £154.44 |
| Community Action Suffolk - insurance renewal (1 st June 2026) | £402.12 |
- 7.5. Policies for review:
- Safeguarding Policy
 - Equality Policy

8. **CONSULTATION**

- 8.1. To ratify response to Hoveton Neighbourhood Plan consultation
- 8.2. To ratify response to the Broads Local Plan 2027-2032

9. **ITEMS FOR NEXT AGENDA – Tuesday 1st September 2026 – Parish Council Meeting**

10. To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed and actions agreed:
- 10.1. Personnel issues