

NOTICE OF PARISH COUNCIL MEETING

**Councillors are summoned, and public invited, to attend the
Ashmanhaugh Annual Parish Council Meeting in the Preston Rooms on:
Tuesday 5th May 2026 at 7.00pm**

AGENDA

- 1. ELECTION OF CHAIR**
- 2. ELECTION OF VICE CHAIR**
- 3. ATTENDANCE:** To note those present and to approve apologies for absence.
- 4. DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
- 5. MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 3rd March 2026.
- 6. PUBLIC SPEAKING**
 - 6.1.** To receive a report from County and District Councillor
 - 6.2.** To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
 - 6.3.** To receive a report on any matter not covered on the agenda
- 7. CORRESPONDENCE – to agree any responses/actions**
 - General correspondence
 - Norfolk ALC Bulletins and updates
 - Policing Priority / Invite to next Stalham Neighbourhood Meeting 03/06/26
 - Norfolk Local Government Reorganisation – Government minded-to decision
 - NNDC Statement on Local Government Reorganisation
 - Norwich Western Link project update
 - Ramblers – Parish Footpath Audit
 - Parishioner email regarding installation on reflector posts on Rectory Road
 - Church warden email response re maintenance donation for 2026/27
 - NNDC – Councillor register of interests update
 - NNDC Dog and Litter Bin Collection Service Parish of Ashmanhaugh
 - NCC Information About Works - Road closure on A1151 Norwich Road for Surface Dressing Works
 - Invite to workshop: Shaping the long term future of water and water recycling in Norfolk and Suffolk
- 8. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 8.1.** To consider any planning applications received: None
 - 8.2.** To consider response to NNDC regarding planning procedure
 - 8.3.** SAM2 - to receive data for March and April 2026
 - 8.4.** To receive report regarding works at The Common and consider any actions

9. FINANCIAL & ADMINISTRATIVE MATTERS

- 9.1. To review this period's financial position and sign the bank reconciliation
- 9.2. To approve the following payments:
- | | |
|---|----------|
| Sue Lake – Internal Audit 2025/26 | £ 50.00 |
| NALC annual subscription (01/04/26 to 31/03/27) | £ 112.33 |
| NALC website provision (01/04/26 to 31/03/27) inc. VAT £14.48 | £ 86.88 |
- 9.3. **To note** payments made by standing order:
- | | |
|----------------------------------|----------|
| Sarah Martin - salary March 2026 | £ 229.40 |
| Sarah Martin - salary April 2026 | £ 226.80 |
- 9.4. To note Direct Debit paid – HMRC PAYE £ 166.20
- 9.5. To note ICO renewal (paid by Direct debit) £ 47.00
- 9.6. To receive Internal Auditor's report 2025/26
- 9.7. To approve the Certificate of Exemption 2025/26
- 9.8. To approve the Annual Governance Statement in the 2025/26 Annual Return
- 9.9. To approve the Statement of Accounts in the 2025/26 Annual Return
- 9.10. To consider insurance renewal (1st June 2026), and consider delegated powers if required
- 9.11. To consider Clerk e-learning course – planning £17.00

10. CONSULTATION

- 10.1. To consider a response to Hoveton Neighbourhood Plan consultation
- 10.2. To consider a response to the Broads Local Plan 2027-2032

11. ITEMS FOR NEXT AGENDA – Tuesday 7th July 2026 – Parish Council Meeting