

NOTICE OF PARISH COUNCIL MEETING

Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 3rd March 2026 at 7.00pm

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 13th January 2026.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor
 - 4.2. To receive report from PC Matt Pritty
 - 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
 - 4.4. To receive a report on any matter not covered on the agenda
5. **CORRESPONDENCE** – to agree any responses/actions
 - General correspondence
 - Norfolk ALC Bulletins and updates
 - Norfolk Ponds Project - A Pond for Every Parish - Pilot - Your invitation to express your interest
6. **TO CONSIDER CO-OPTION**
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 7.1. To consider any planning applications received: None
 - 7.2. To ratify comment to:
PO/25/1313 - Reconsultation: Field At The Corner Of Market St & Crowgate St, , Tunstead , NR12 8QZ - Outline application for residential development of land for up to 15 dwellings with all matters reserved
PC Comment: OBJECT
 - 7.3. To note NNDC planning decision notice:
PF/25/2713 - St Swithins, School Road, Ashmanhaugh, Norwich, Norfolk, NR12 8YN - Single storey rear extension to dwelling - **APPROVE**
 - 7.4. SAM2 - to receive data for January and February 2026
 - 7.5. To consider works at The Common
 - 7.6. To consider Tunstead PC's request to support them with an appeal to the Planning Inspectorate against the Local Plan
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 8.1. To review this period's financial position and sign the bank reconciliation
 - 8.2. To approve the following payments:

Ashmanhaugh and Beeston Preston Rooms	£ 96.00
Sarah Martin expenses Jan-Mar 26	£ 24.88

- 8.3. **To note** payments made by standing order:
- | | |
|-------------------------------------|----------|
| Sarah Martin - salary January 2026 | £ 229.40 |
| Sarah Martin - salary February 2026 | £ 229.40 |
- 8.4. To note Direct Debit paid – HMRC PAYE £ 166.00
- 8.5. To note Internal Auditor letter of engagement
- 8.6. To consider subscription to Norfolk ALC for 2025/26
- 8.7. To review and agree the following policies:
- Standing Orders
 - Financial Regulations
 - Statement of Internal Control Policy
- 8.8. To agree review of the Biodiversity Policy

9. CONSULTATION

To consider a response to - Regulation 14 Consultation – Tunstead & Sco-Ruston Neighbourhood Plan

10. ITEMS FOR NEXT AGENDA – Tuesday 5th May 2026 – Parish Council Meeting