

NOTICE OF PARISH COUNCIL MEETING

**Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 13th January 2026 at 7.00pm**

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 4th November 2025.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor
 - 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
 - 4.3. To receive a report on any matter not covered on the agenda
5. **CORRESPONDENCE** – to agree any responses/actions
 - General correspondence
 - Norfolk ALC Bulletins and updates
 - Norfolk: Local Government Reorganisation – Consultation (closed 11th January 2026)
 - Publication of the Inspectors Report - North Norfolk Local Plan Examination
 - North Norfolk Local Plan 2024-2040 - Formal Notice of Adoption
 - Police priorities meeting invitation – Thursday 5th March 2026, 7pm – online
 - REMINDER: SECOND CONSULTATION - Local Plan for the Broads - Regulation 19 version (closes 4pm 16 January 2026)
 - Upcoming Temporary Closure of U19171 Crowgate Street in the Parish of Tunstead due to new duct installation works (my ref NTRO10532) (19th to 28th January 2026)
6. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 6.1. To consider any planning applications received:
PF/25/2713 - St Swithins, School Road, Ashmanhaugh, Norwich, Norfolk, NR12 8YN - Single storey rear extension to dwelling
 - 6.2. To receive an update on the Hoveton Brooke Park Phase 2 exhibition on November 24th and to agree any actions
 - 6.3. SAM2 - to receive data for November and December 2025
7. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 7.1. To review this period's financial position and sign the bank reconciliation
 - 7.2. To approve the following payments:
Sarah Martin (expenses inc. Poppy Appeal donation) £ 72.49
 - 7.3. **To note** payments made by standing order:
Sarah Martin - salary November 2025 £ 229.40
Sarah Martin - salary December 2025 £ 229.40
 - 7.4. To note Clerks successful completion of FILCA qualification
8. **BUDGET**
 - 8.1. To agree the Budget for 2026/27
 - 8.2. To agree General Reserves Policy
 - 8.3. To agree the Precept for 2026/27
9. **ITEMS FOR NEXT AGENDA** – Tuesday 3rd March 2026 – Parish Council Meeting