

MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

Held in the Preston Rooms on Tuesday 4th November 2025 at 7.00pm

Parish councillors present:

Cllr. H. Buxton (Chair), Cllr. C. Phillipo, Cllr. N. Coleman, Cllr. S. Buxton and Cllr. A. Naylor-Clements.

Members of the public present - 4 (inc. District/County Cllr. Nigel Dixon)

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
Attendance noted. Apologies received and accepted from Cllr. Casey (work).
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
None.
3. **MINUTES OF PREVIOUS MEETING**
The minutes of the meeting held on 2nd September 2025 were proposed as a correct record without amendment by Cllr. Phillipo; seconded by Cllr. S. Buxton - AGREED by all and signed by the Chair.
4. **PUBLIC SPEAKING**
 - 4.1. **To receive a report from County and District Councillor**
County/District Councillor Nigel Dixon reported on recent County Council meeting and agreeing on devolution; District Council Local Plan completed examination stage, findings consulted on and final report expected soon - if found to be sound NNDC full Council to adopt - this will shape housing and development for the next 15 years. Central Government aim to deliver 1.5 million houses before the end of this government Local Plan may mean more flexibility on development boundary developments and building annexes; Norfolk Community Fund grants available via Cllr Dixon; Hoveton consultation evening being held on 24th November regarding planned development – open to all; Belaugh Water Works capacity to be increase as part of an investment plan agreed with Anglian Water; Tunstead development will be judged on own merit and against current policy; Nutrient Neutrality still applies; however, credits can be purchased to offset.
 - 4.2. **To receive questions from the public relating to local issues.**
None.
 - 4.3. **To receive a report on any matter not covered on the agenda**
Highways have investigated the drain on crossroads School Road/Stalham Road - drain had not been covered, but drain and water hydrant have been exposed.
5. **CORRESPONDENCE** – all noted.
 - General correspondence
 - Norfolk ALC Bulletins and updates
 - Local Government Reorganisation in Norfolk - “Future Norfolk – People, Place, Progress – The Power of Three” – a proposal by six district councils for three unitary councils for Norfolk
 - NCC LGR Update: Business case for one unitary authority published
 - INVITATION – Town and Parish Council Briefing – Devolution and Local Government Reorganisation
 - Neighbourhood Policing Survey launches in Norfolk
 - Norfolk Community Fund
 - National ALC Devolution Case Study Survey (closes 12th November 2025)
 - NNDC Public consultation regarding Public Space Protection Orders (PSPOs) on dog restrictions (closes 5th November 2025)

6. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

- 6.1. **To consider any planning applications received:** None
- 6.2. **Noted the following NNDC planning decisions:**
CL/25/0992 - Lawful development certificate for an existing use of land as an amusement park and purposes ancillary to that use
NNDC Decision: Was Lawful Use
- 6.3. **To update and agree any bids for Parish Partnership scheme 2026/27**
It was AGREED no bids to be submitted this time.
- 6.4. **SAM2 - to receive data for September and October 2025** - circulated – no further comments.

7. FINANCIAL & ADMINISTRATIVE MATTERS

- 7.1. **To review this period's financial position and sign the bank reconciliation**
AGREED by all.
- 7.2. **To approve the following payments:**
Sloley Parish Council – Councillor training £105.00*
*It was AGREED – to add Cllr. Naylor-Clements to this training at an additional £35.00.
Payment AGREED by all.
- 7.3. **Noted payments made by standing order:**
Sarah Martin - salary September 2025 £ 229.40
Sarah Martin - salary October 2025 £ 229.40
- 7.4. **Noted Direct Debit paid – HMRC PAYE Sept/Oct 25** £ 109.40
- 7.5. **To consider a donation to The Royal British Legion Poppy Appeal (s137)**
AGREED to donate £50.00.
- 7.6. **To agree meeting dates for 2026 circulated**
Dates AGREED – to be published and hall booked.
- 7.7. **To review draft budget for 2026/27**
Budget reviewed – to investigate budget for SAM2 calibration and battery.
To be agreed at January 2026 meeting.
- 7.8. **To review and agree the following policies:**
- Defibrillator Risk Assessment
 - Website Accessibility Statement (A)
 - Risk Management Policy (A)
- Each policy AGREED.

8. ITEMS FOR NEXT AGENDA – Tuesday 13th January 2026 – Parish Council Meeting

Meeting closed: 19:40