

NOTICE OF PARISH COUNCIL MEETING

Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 4th November 2025 at 7.00pm

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 2nd September 2025.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor
 - 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
 - 4.3. To receive a report on any matter not covered on the agenda
5. **CORRESPONDENCE** – to agree any responses/actions
 - General correspondence
 - Norfolk ALC Bulletins and updates
 - Local Government Reorganisation in Norfolk - “Future Norfolk – People, Place, Progress – The Power of Three” – a proposal by six district councils for three unitary councils for Norfolk
 - NCC LGR Update: Business case for one unitary authority published
 - INVITATION – Town and Parish Council Briefing – Devolution and Local Government Reorganisation
 - Neighbourhood Policing Survey launches in Norfolk
 - Norfolk Community Fund
 - National ALC Devolution Case Study Survey (closes 12th November 2025)
 - NNDC Public consultation regarding Public Space Protection Orders (PSPOs) on dog restrictions (closes 5th November 2025)
6. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 6.1. To consider any planning applications received: None
 - 6.2. To note the following NNDC planning decisions:
CL/25/0992 - Lawful development certificate for an existing use of land as an amusement park and purposes ancillary to that use
NNDC Decision: Was Lawful Use
 - 6.3. To update and agree any bids for Parish Partnership scheme 2026/27
 - 6.4. SAM2 - to receive data for September and October 2025
7. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 7.1. To review this period's financial position and sign the bank reconciliation
 - 7.2. To approve the following payments:
Sloley Parish Council – Councillor training £ 70.00
 - 7.3. To note payments made by standing order:
Sarah Martin - salary September 2025 £ 229.40
Sarah Martin - salary October 2025 £ 229.40

- 7.4. To note Direct Debit paid – HMRC PAYE Sept/Oct 25 £ 109.40
7.5. To consider a donation to The Royal British Legion Poppy Appeal (s137)
7.6. To agree meeting dates for 2026
7.7. To review draft budget for 2026/27
7.8. To review and agree the following policies:
 - Defibrillator Risk Assessment
 - Website Accessibility Statement (A)
 - Risk Management Policy (A)

8. ITEMS FOR NEXT AGENDA – Tuesday 13th January 2026 (TBC) – Parish Council Meeting

Sarah Martin – Clerk & RFO to the Parish Council

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