

MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

Held in the Preston Rooms on Tuesday 2nd September 2025 at 7.00pm

Parish councillors present:

Cllr. H. Buxton (Chair), Cllr. C. Phillipo, Cllr. N. Coleman, Cllr. S. Buxton and Cllr. H. Casey.

Members of the public present - 4 (inc. District/County Cllr. Nigel Dixon)

1. ATTENDANCE:

Attendance noted. Apologies received and accepted from Cllrs. Ramsbottom and Naylor-Clements (both personal).

2. DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:

None.

MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 1st July 2025 were proposed as a correct record without amendment by Cllr. Phillipo; seconded by Cllr. Casey - AGREED by all and signed by the Chair.

3. PUBLIC SPEAKING

3.1. To receive a report from County and District Councillor

Cllr. Dixon spoke about the Local Government Reorganisation and councils' submission of full business cases to Government by 26th September. Final decision is ultimately made by Central Government. In May 2026 there will be a mayor election until the unitary/ies are formed. County Council elections still planned to take place in May 2026, there will be different boundaries, and these will be in place for a year until May 2027 when there will need to be elections for unitaries.

3.2. To receive questions from the public relating to local issues

A member of the public raised the tarmac over the drain on School Road – this has already been reported to Highways to investigate.

Also raised Highways signs for road works not removed once works completed. Cllr Dixon said this is an active project for Highways.

Tree branches on oak at corner of Rectory Road need to be investigated – Clerk to report to Highways.

3.3. To receive report from Police Priorities meeting held on 1st September 2025

No update.

3.4. To receive a report on any matter not covered on the agenda

None.

4. CORRESPONDENCE – all noted.

- General correspondence
- Norfolk ALC Bulletins and updates (inc. Local Government Reorganisation update)
- Road Closure information – *School Road works planned 29th September to 7th October 2025.*
- Westcotec – SAM3 information
- Devolution in Norfolk Update - Norfolk ALC
- Norfolk Community Safety Survey 2025 - Norfolk ALC (closed 31st August 2025)
- My Neighbourhood Updates – *Clerk to register for updates.*
- Police - Operation Radium – *Clerk to register for updates.*

5. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

5.1. To consider any planning applications received:

PO/25/1313 - Field At The Corner Of Market St & Crowgate St, Tunstead , NR12 8QZ - Outline application for residential development of land for up to 15 dwellings with all matters reserved

PC comment: Objection – Outside settlement boundary; Local Plan policy compliance; infrastructure and services

- 5.2. **Noted the following NNDC planning decisions:**
CL/25/0991 - Lawful development certificate for the existing construction and ancillary use of 2 No. marquees at Wroxham Barns, Tunstead Road, Hoveton – **NNDC Planning Authority Decision – was lawful use**
CL/25/0992 - Lawful development certificate for an existing use of land as an amusement park and purposes ancillary to that use – **NNDC Planning Authority - Decision Pending**
- 5.3. **To discuss and agree any bids for Parish Partnership scheme 2026/27**
 Cllrs. to send any suggestions to Clerk to investigate with Highways. Decision on any bids at November meeting.
- 5.4. **To update on bus stop on A1151 and agree any actions**
 Following a response from NCC stating that there may be funding to bid for to install a bus stop, however it would need to be evidenced that this is regularly used and a demand for this as would be a large capital project. Clerk has requested on website and noticeboards any parishioner support but only had one response. It was AGREED not to pursue this any further at this time.
- 5.5. **SAM2 - to receive data for July and August 2025**
 Data circulated and shared with Police. Although the majority of vehicles are within the speed limit there are still a number exceeding. Thanks given to Cllr. Ramsbottom for regular relocation of SAM2 and producing the data.

6. FINANCIAL & ADMINISTRATIVE MATTERS

- 6.1. **To review this period's financial position and sign the bank reconciliation**
 AGREED by all.
- 6.2. **Noted payment received from Norfolk ALC £120.00 for successful bursary grant for Clerk training £120.00**
- 6.3. **To note payments:**
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| Sarah Martin – salary and expenses August 2025 | £ 291.43 |
| HMRC PAYE payment August 2025 (to be paid by DD) | £ 54.00 |
| Community Heartbeat Trust (replacement pads) (inc. VAT £28.59) | £ 171.54 |
| SLCC – training Clerk (inc. VAT £24.00) (as per item 6.2) | £ 144.00 |
- All payments AGREED.
- 6.4. **Noted payment made between meetings – to be ratified (budgeted):**
 North Norfolk District Council – bin emptying 25/26 (inc. VAT £24.18) £ 145.08
- 6.5. **To consider items/projects for budget 2026/27**
 Cllrs. to email Clerk for items to be considered. Draft budget to be presented at November meeting.
- 6.6. **Noted External Audit Exempt Status receipt of documents/exempt status**
- 6.7. **To review and agree the following policies:**
- IT Policy
- AGREED as presented.

7. CONSULTATION

- **Local Plan for the Broads - Regulation 19 version (closes 26th September 2025)**
 Individual responses to be submitted.
- **Consultation on Main Modifications to the North Norfolk Local Plan (04)**
PC response: Objection.

8. ITEMS FOR NEXT AGENDA – Tuesday 4th November 2025 – Parish Council Meeting

- Meeting dates for 2026
- Draft Budget

Meeting closed: 19:50