

NOTICE OF PARISH COUNCIL MEETING

Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 2nd September 2025 at 7.00pm

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 1st July 2025.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor
 - 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
 - 4.3. To receive report from Police Priorities meeting held on 1st September 2025
 - 4.4. To receive a report on any matter not covered on the agenda
5. **CORRESPONDENCE** – to agree any responses/actions
 - General correspondence
 - Norfolk ALC Bulletins and updates (inc. Local Government Reorganisation update)
 - Road Closure information
 - Westcotec – SAM3 information
 - Devolution in Norfolk Update - Norfolk ALC
 - Norfolk Community Safety Survey 2025 - Norfolk ALC (closed 31st August 2025)
 - My Neighbourhood Updates
 - Police - Operation Radium
6. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 6.1. To consider any planning applications received:
PO/25/1313 - Field At The Corner Of Market St & Crowgate St, Tunstead , NR12 8QZ - Outline application for residential development of land for up to 15 dwellings with all matters reserved
 - 6.2. To note the following NNDC planning decisions:
CL/25/0991 - Lawful development certificate for the existing construction and ancillary use of 2 No. marquees at Wroxham Barns, Tunstead Road, Hoveton – **NNDC Planning Authority Decision – was lawful use**
CL/25/0992 - Lawful development certificate for an existing use of land as an amusement park and purposes ancillary to that use – **NNDC Planning Authority - Decision Pending**
 - 6.3. To discuss and agree any bids for Parish Partnership scheme 2026/27
 - 6.4. To update on bus stop on A1151 and agree any actions
 - 6.5. SAM2 - to receive data for July and August 2025
7. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 7.1. To review this period's financial position and sign the bank reconciliation
 - 7.2. To note payments:

Sarah Martin – salary and expenses August 2025	£ 291.43
HMRC PAYE payment August 2025 (paid by DD)	£ 54.00
Community Heartbeat Trust (replacement pads) (inc. VAT £28.59)	£ 171.54

- 7.3. To note payment made between meetings – to be ratified (budgeted):
North Norfolk District Council – bin emptying 25/26 (inc. VAT £24.18) £ 145.08
- 7.4. To consider items/projects for budget 2026/27
- 7.5. To note External Audit Exempt Status receipt of documents/exempt status
- 7.6. To review and agree the following policies:
 - IT Policy

8. CONSULTATION

- Local Plan for the Broads - Regulation 19 version (closes 26th September 2025)
- Consultation on Main Modifications to the North Norfolk Local Plan (04)

9. ITEMS FOR NEXT AGENDA – Tuesday 4th November 2025 – Parish Council Meeting

Sarah Martin – Clerk & RFO to the Parish Council

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