

NOTICE OF PARISH COUNCIL MEETING

**Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 4th March 2025 at 7.00pm**

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 14th January 2025.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor
 - 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
 - 4.3. To receive a report on any matter not covered on the agenda
5. **CORRESPONDENCE** – to agree any responses/actions
 - General correspondence
 - Norfolk ALC Bulletins and updates
 - NNDC - Notification of approval of 100% second homes premium on 29/01/2025
 - North Norfolk Plan - Inspectors guidance note, questions and programme
 - Cityfibre - Project Gigabit rollout in your parish
 - NNDC Further training sessions on planning related topics
 - BDC Funding for projects to reduce nutrients entering our watercourses and release housing
 - Opportunities for adults PositiviTea-North Walsham (Salvation Army in North Walsham on Thursday 13th March 10-12pm)
6. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 6.1. To consider any planning applications received: None
 - 6.2. To note the following NNDC planning decisions: None
 - 6.3. SAM2 - to receive data
 - 6.4. To update on dog bin on Church Road
7. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 7.1. To review this period's financial position and sign the bank reconciliation
 - 7.2. To authorise payments for:

Sarah Martin - salary Feb/Mar 25 (inc. expenses)	£ 454.94
HMRC PAYE payment Feb/Mar 25	£ 109.80
Ashmanhaugh and Beeston Preston Rooms (hall hire 24/25)	£ 96.00
 - 7.3. To agree signing of Internal Auditor letter of engagement
 - 7.4. To consider subscription to Norfolk ALC for 2025/26
 - 7.5. To review and agree the following policies:
 - Standing Orders
 - Financial Regulations
 - Statement of Internal Control Policy
8. **ITEMS FOR NEXT AGENDA** – Tuesday 6th May 2025 – Annual Parish Council Meeting

Sarah Martin – Clerk & RFO to the Parish Council

Published: 27th February 2025