

MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

Held in the Preston Rooms on Tuesday 5th November 2024 at 7.00pm

Parish councillors present:

Cllr. H. Buxton (Chair), Cllr. C. Phillipo, Cllr. N. Coleman, Cllr. A. Naylor-Clements and Cllr. C. Ramsbottom.

Clerk: Mrs S Martin

Members of the public present - 4

1. ATTENDANCE:

Attendance noted. Apologies were received and accepted from Cllr. Casey (personal).

2. DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:

None.

3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 3rd September 2024 were proposed as a correct record without amendment by Cllr. Ramsbottom; seconded by Cllr. Naylor-Clements - AGREED by all and signed by the Chair.

4. PUBLIC SPEAKING

4.1. To receive a report from County and District Councillor

District/County Councillor Nigel Dixon reported on NNDC Local Plan which was found 'not sound' on the methodology of calculation housing requirements. A public consultation is now open and closes on 19th December 2024. A public meeting is being held in Hoveton on 13th November as further housing in this village is proposed. Small 'service villages' are being considered for infill housing.

There are budget challenges at both NNDC and NCC.

Highways Rangers roles are put on hold; however, any defects should be reported via the online portal.

4.2. To receive questions from the public relating to local issues.

None.

4.3. To receive a report on any matter not covered on the agenda

The passing of former Parish Councillor Andrew Buxton was noted.

The resignation of Cllr. Doug Bradley was also noted and best wishes sent from the PC.

It was acknowledged the service both gave to the PC and the community.

There is an online consultation regarding online meetings and proxy voting which Councillors can submit comments to.

SNAP meeting attended by Cllr. Coleman on 8th October. Brief report given on incidents reported in the Parish and Scams. Next meeting 4th January 2025.

5. TO CONSIDER CO-OPTION

The PC has advertised for the vacancy on the Parish Council, which can be co-opted.

No applications received to date – to remain on agenda for January 2025 meeting.

6. CORRESPONDENCE – all noted.

- General correspondence
- Norfolk ALC Bulletins and updates
- North Norfolk District Council - 2024 Review of polling districts and polling places
- Glebe Land at Ashmanhaugh – dog bin relocation request
- Recycling Centre update – booking slots from 18th November 2024
- Age Friendly North Norfolk – *to seek more information.*
- Norfolk PCC's Police and Crime Plan Consultation

7. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

7.1. To consider any planning applications received: None

7.2. To ratify the following planning applications received between meetings:

NP/24/1912 - The Woodyard, Stone Lane, Ashmanhaugh, Norfolk - Prior notification of proposed erection of a building for agricultural or forestry use - machinery storage shed

PC Comment: No Objection – AGREED by all.

7.3. To note the following NNDC planning decisions:

NP/24/1912 - The Woodyard, Stone Lane, Ashmanhaugh, Norwich, NR12 8YR - Prior notification of proposed erection of a building for forestry use - machinery storage shed

NNDC Decision: Prior Approval not required

CD/24/1897 - 1 & 2 Park Farm Cottages, School Road, Ashmanhaugh, Norwich, Norfolk, NR12 8YN - Discharge of condition 4 (Natural England licence) of planning permission PF/23/0243 (Demolition of two fire damaged dwellings and erection of two replacement dwellings)

NNDC Decision: Condition Discharge Reply

7.4. SAM2 - to receive data

Data for September and October 2024 circulated – no further comments.

7.5. To update and agree bids for Parish Partnership scheme 2025/26

It was AGREED to submit a bid for a gateway along Stone Lane with 'SLOW' rather than speed limit.

Dog bins do not fit the criteria for PPS bids – to be discussed/considered on next agenda.

8. FINANCIAL & ADMINISTRATIVE MATTERS

8.1. To review this period's financial position and sign the bank reconciliation

Presented as of 30th September & 31st October 2024 - AGREED by all.

8.2. To authorise payments for:

Sarah Martin - salary Oct/Nov 24 (inc. expenses)

£ 497.26

HMRC PAYE payment Oct/Nov 24

£ 123.00

All payments were AGREED.

8.3. To consider a donation to The Royal British Legion Poppy Appeal (s137)

It was AGREED to donate £50.00.

8.4. To agree meeting dates for 2025

Meeting dates AGREED. Clerk to book Preston Rooms.

8.5. To review draft budget for 2025/26

Draft budget circulated. To be agreed at January meeting along with Precept.

8.6. To review and agree the following policies:

- Website Accessibility Statement (A)

- Risk Management Policy (A)

Both policies AGREED as presented.

9. ITEMS FOR NEXT AGENDA – Tuesday 14th January 2025 (TBC) – Parish Council Meeting

Budget/Precept; dog bin; co-option

Meeting closed: 19.50