

MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

Held in the Preston Rooms on Tuesday 3rd September 2024 at 7.00pm

Parish councillors present:

Cllr. C. Phillipo (Chair), Cllr. N. Coleman, Cllr. A. Naylor-Clements and Cllr. C. Ramsbottom.

Clerk: Mrs S Martin

Members of the public present – 3

1. ATTENDANCE:

Attendance noted. Apologies were received and accepted from Cllrs. Buxton, Bradley and Casey (all personal).

2. DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:

None.

3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 2nd July 2024 were proposed as a correct record without amendment by Cllr. Naylor-Clements; seconded by Cllr. Coleman - AGREED by all and signed by the Chair.

4. PUBLIC SPEAKING

4.1. To receive a report from County and District Councillor

District/County Cllr. Nigel Dixon reported on the Local Plan progress and the nearest proposed development in Hoveton (Brook Park/Tunstead Road) – the plan is to go to public consultation in the Autumn.

Bids to the PP Scheme were encouraged.

4.2. To receive questions from the public relating to local issues.

A member of the public reported on the defibrillator being deployed, however not used and returned, checked and active.

4.3. To receive a report on any matter not covered on the agenda

Awaiting date of next Police priorities meeting.

5. CORRESPONDENCE – all noted.

- General correspondence
- Norfolk ALC Bulletins and updates
- Planning Upskilling - on-line training event for Town and Parish Councils (12th Sept 2024 6pm)
- Parish cluster meeting 26th September 2024 – *it was AGREED for Cllr. Ramsbottom to attend this meeting.*
- Road Closure notifications
- Invitation to Apply for Free Tree Packs for Your Community
- Safety of Lithium ion Batteries and e-bikes and scooters
- Body Worn Camera Trial - Public Consultation (closes 13th September 2024) – *it was AGREED no PC comment, however councillor and public may submit individual comments.*

6. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

6.1. To consider any planning applications received: None

6.2. Noted the following NNDC planning decisions:

PF/24/1047 - Wild Oaks, Rectory Road, Ashmanhaugh, Norwich, Norfolk, NR12 8YP - Construction of single storey dwelling following demolition of existing dwelling (self build)

NNDC planning authority decision: APPROVE

6.3. SAM2 - to receive data

Data from July and August 2024 circulated. It was noted the number of vehicles exceeding the speed limit, however majority within limit.

6.4. To consider invitation to bid for Parish Partnership schemes 2025/26

It was AGREED to investigate with the Highways Engineer gateways along Stone Lane and a dog bin at Church. To be reviewed and bids agreed at November meeting.

7. FINANCIAL & ADMINISTRATIVE MATTERS

7.1. To review this period's financial position and sign the bank reconciliation

Presented as of 31st July & 31st August 2024 - AGREED by all.

7.2. To authorise payments for:

Sarah Martin - salary Aug/Sep 24 (inc. expenses)	£ 427.50
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HMRC PAYE payment Aug/Sep 24	£ 105.40
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North Norfolk District Council (litter bin emptying) inc. VAT £23.01	£ 138.06
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All payments were AGREED.

7.3. To consider items/projects for budget 2025/26

The following items/projects were suggested to be included in the draft budget to be presented at the next meeting – Dog bin, gateways and bench repair/replacement reserve.

7.4. To note External Audit Exempt Status receipt of documents/exempt status

Noted – confirmation of exemption received.

7.5. To consider and agree appointment of Internal Auditor for 2024/25

It was AGREED to appoint Catherine Moore for 2024/25 at a cost of £100. Clerk to arrange letter of appointment.

7.6. To update .gov.uk domain and email addresses

New website and clerk email now active (www.ashmanhaughparishcouncil.gov.uk and clerk@ashmanhaughparishcouncil.gov.uk).

Cllr. Coleman expressed his personal opposition to using the new .gov.uk email address.

8. ITEMS FOR NEXT AGENDA – Tuesday 5th November 2024 – Parish Council Meeting

Draft Budget

PP bids

Meeting closed 19:36