

NOTICE OF PARISH COUNCIL MEETING

Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 5th November 2024 at 7.00pm

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 3rd September 2024.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor
 - 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
 - 4.3. To receive a report on any matter not covered on the agenda
5. **TO CONSIDER CO-OPTION**
6. **CORRESPONDENCE** – to agree any responses/actions
 - General correspondence
 - Norfolk ALC Bulletins and updates
 - North Norfolk District Council - 2024 Review of polling districts and polling places
 - Glebe Land at Ashmanhaugh – dog bin relocation request
 - Recycling Centre update – booking slots from 18th November 2024
 - Age Friendly North Norfolk
 - Norfolk PCC's Police and Crime Plan Consultation
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 7.1. To consider any planning applications received: None
 - 7.2. To ratify the following planning applications received between meetings:
NP/24/1912 - The Woodyard, Stone Lane, Ashmanhaugh, Norfolk - Prior notification of proposed erection of a building for agricultural or forestry use - machinery storage shed
PC Comment: No Objection
 - 7.3. To note the following NNDC planning decisions:
NP/24/1912 - The Woodyard, Stone Lane, Ashmanhaugh, Norwich, NR12 8YR - Prior notification of proposed erection of a building for forestry use - machinery storage shed
NNDC Decision: Prior Approval not required
CD/24/1897 - 1 & 2 Park Farm Cottages, School Road, Ashmanhaugh, Norwich, Norfolk, NR12 8YN - Discharge of condition 4 (Natural England licence) of planning permission PF/23/0243 (Demolition of two fire damaged dwellings and erection of two replacement dwellings)
NNDC Decision: Condition Discharge Reply
 - 7.4. SAM2 - to receive data
 - 7.5. To update and agree bids for Parish Partnership scheme 2025/26

8. FINANCIAL & ADMINISTRATIVE MATTERS

- 8.1. To review this period's financial position and sign the bank reconciliation
- 8.2. To authorise payments for:
- | | |
|--|----------|
| Sarah Martin - salary Oct/Nov 24 (inc. expenses) | £ 497.26 |
| HMRC PAYE payment Oct/Nov 24 | £ 123.00 |
- 8.3. To consider a donation to The Royal British Legion Poppy Appeal (s137)
- 8.4. To agree meeting dates for 2025
- 8.5. To review draft budget for 2025/26
- 8.6. To review and agree the following policies:
- Website Accessibility Statement (A)
 - Risk Management Policy (A)

9. ITEMS FOR NEXT AGENDA – Tuesday 14th January 2025 (TBC) – Parish Council Meeting

Sarah Martin – Clerk & RFO to the Parish Council

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