

NOTICE OF PARISH COUNCIL MEETING

**Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 3rd September 2024 at 7.00pm**

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 2nd July 2024.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor
 - 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
 - 4.3. To receive a report on any matter not covered on the agenda
5. **CORRESPONDENCE** – to agree any responses/actions
 - General correspondence
 - Norfolk ALC Bulletins and updates
 - Planning Upskilling - on-line training event for Town and Parish Councils (12th Sept 2024 6pm)
 - Parish cluster meeting 27th September 2024
 - Road Closure notifications
 - Invitation to Apply for Free Tree Packs for Your Community
 - Safety of Lithium ion Batteries and e-bikes and scooters
 - Body Worn Camera Trial - Public Consultation (closes 13th September 2024)
6. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 6.1. To consider any planning applications received:
 - 6.2. To note the following NNDC planning decisions:
PF/24/1047 - Wild Oaks, Rectory Road, Ashmanhaugh, Norwich, Norfolk, NR12 8YP -
Construction of single storey dwelling following demolition of existing dwelling (self build)
NNDC planning authority decision: APPROVE
 - 6.3. SAM2 - to receive data
 - 6.4. To consider invitation to bid for Parish Partnership schemes 2025/26
7. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 7.1. To review this period's financial position and sign the bank reconciliation
 - 7.2. To authorise payments for:

Sarah Martin - salary Aug/Sep 24 (inc. expenses)	£ 427.50
HMRC PAYE payment Aug/Sep 24	£ 105.40
North Norfolk District Council (litter bin emptying) inc. VAT £23.01	£ 138.06
 - 7.3. To consider items/projects for budget 2025/26
 - 7.4. To note External Audit Exempt Status receipt of documents/exempt status
 - 7.5. To consider and agree appointment of Internal Auditor for 2024/25
 - 7.6. To update .gov.uk domain and email addresses
8. **ITEMS FOR NEXT AGENDA** – Tuesday 5th November 2024 – Parish Council Meeting

Sarah Martin – Clerk & RFO to the Parish Council

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