



NOTICE OF PARISH COUNCIL MEETING

You are hereby summoned to attend the Ashmanhaugh Parish Council Meeting in
the Preston Room on:

Tuesday 3rd September 2019 7.00pm

Members of the press and public are invited to attend

AGENDA

1. **ATTENDANCE** - To note those present and to consider apologies for absence.
2. **DECLARATION OF INTEREST:**
 - 2.1. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 25th June 2019.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor Nigel Dixon..
 - 4.2. To receive crime figures from Norfolk Police.
 - 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.
5. **MATTERS ARISING**
 - 5.1. To discuss correspondence received since the agenda was issued.
 - 5.2. To receive a report from the SNAP (Safer Neighbourhood Action Panel) meeting
 - 5.3. To receive a report on any matter not covered on the agenda.
6. **CORRESPONDENCE**
 - 6.1. To consider a response to the NHS five year plan for health and care in Norfolk and Waveney
 - 6.2. RAF Benevolent Fund in Norfolk - Help us get more RAF veterans on our radar
 - 6.3. Wroxham and Hoveton Network Improvement Strategy
 - 6.4. Police newsletter
 - 6.5. Clothes Aid (Services) Ltd - House to House Charity Collections request
 - 6.6. Farming and the highway - new web pages from NCC
<http://www.norfolk.gov.uk/farmingandthehighway>
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 7.1. To consider the following planning applications:
PF/19/1250 - Plum Tree Cottage & Nutmeg Cottage , East View Farm, Stone Lane, Ashmanhaugh, Norwich, NR12 8YW - Removal of condition 3 (holiday use) of planning permission PF/99/1144 to allow full residential occupation
 - 7.2. To discuss correspondence with NCC Highways:
 - 7.2.1. Issue with grips as raised at last meeting.

- 7.2.2. Concerns about the levels of the new ditch on Church Road.
- 7.3. The Common - to discuss the installation of further railway sleepers.
- 7.4. To discuss and consider Parish telephone box
- 7.5. Update regarding SAM2 device, including locations
- 7.6. To consider bids for the NCC Parish Partnership scheme 2020/21 (closing date 6th December 2019)

8. ADMINISTRATIVE MATTERS

- 8.1. To agree and sign new Clerk's contract
- 8.2. To agree bank signatories
- 8.3. To discuss the Ashmanhaugh page in the Tunstead Parish magazine.
- 8.4. To discuss the proposal for a Facebook page.

9. FINANCIAL MATTERS

9.1. To review this period's financial position

- 9.1.1. To receive and sign Bank Reconciliation
- 9.1.2. To note **receipts** in the period
- 9.1.3. To authorise **payments** for:-

Clare Male – salary July	£ 48.34
Sarah Martin - salary August/September	£287.70
Sarah Hunt Clerk Consultancy and expenses	£242.72
HMRC tax payment	£198.36

10. POLICIES - to discuss and approve the following policies:

- 10.1. Code of conduct.
- 10.2. GDPR:
 - Risk assessment
 - Privacy notice
 - Information audit.
- 10.3. Document retention policy.

11. ITEMS FOR NEXT AGENDA

The meeting will then be closed to the press and public in accordance with Schedule 12A of the Local Government Act 1972.

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