



MINUTES OF ASHMANHAUGH PARISH COUNCIL **MEETING**

Held virtually on Tuesday 7th July 2020 at 7.00pm.

Parish councillors present:

Cllr A Buxton

Cllr N Coleman

Cllr C Phillipo (Chair)

Clerk: Mrs S Martin

Members of the public present - 4

1. ATTENDANCE.

Apologies of absence were received and accepted from Cllrs. H Buxton, J Pond and S Bland - all personal.

2. DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING

2.1. None.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 7th July 2020 were proposed as a true and correct record by Cllr. A Buxton; seconded by Cllr. N Coleman, and agreed. These will be duly signed by the Chairman.

4. PUBLIC SPEAKING

- 4.1.** To receive a report from County and District Councillor Nigel Dixon
District Councillor Nigel Dixon spoke about the White Paper "Planning for the Future" which aims to bring the 1947 Planning Act up to date, considering needs and working practices, for which the consultation runs until the end of September. The District Council Head of Planning will be briefing all District Councillors on the effects to North Norfolk. Cllr. Dixon asked if the PC would like to have access to a copy of the briefing so as to better understand and consider making a response. This was agreed by Cllrs. It was questioned whether planning decisions will be moved to Central Government, however believed that planning responsibility will remain the responsibility of the District, but may have amended foundations
It was also discussed the Market Town Network Improvement Strategy is now a reopened project and a meeting is scheduled for w/c 14th September. The Clerk reported she has requested that Ashmanhaugh PC be included in this meeting, but has not yet received a response.
- 4.2.** To receive crime figures from Norfolk Police.
No report received, however the Police newsletter had been previously circulated.
- 4.3.** To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.
It was reported the Preston Rooms has now reopened for bookings, however limited to 12 persons allowed access at one time. For further information or bookings contact a Committee member,

5. MATTERS ARISING

- 5.1.** To discuss correspondence received since the agenda was issued.
Noted Invitation to Covid-19: Voices from the frontline
- 5.2.** To receive a report on any matter not covered on the agenda
It was raised the ongoing issue of flooding on Church Road and to request a site meeting with the Highway Ranger.

6. **CORRESPONDENCE** - previously circulated and noted
 - 6.1. General correspondence
 - 6.2. Norfolk ALC Bulletins and updates
 - 6.3. Police newsletter
 - 6.4. NNDC Information regarding the Retirement of the Big Society Fund, Launch of the North Norfolk Sustainable Communities Grant Fund
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 7.1. No planning applications were received in the period.
 - 7.2. To receive planning decisions: **None**
 - 7.3. To update on Wroxham and Hoveton Network Improvement Strategy contacted to ask to be included in the meeting w/c 14/09/20 - no response yet. Clerk to follow up.
 - 7.4. To update on missing damaged signage within the Parish. Clerk reported the signage had been reported to relevant authorities, however informed this may take a few weeks to be reinstated.
 - 7.5. SAM2 device:
 - 1) To receive data collected from SAM2 device graph circulatedIt was discussed the number of vehicles greatly exceeding the speed limit. It was suggested the information to be sent to the Police Beat Manager along with further analysis. The SAM2 is now located outside Farthings on Stone Road.
 - 7.6. To discuss and consider an invitation for bids for the Parish Partnership Scheme Initiative 2021/22 - Clerk reported speed limit changes are not supported under this scheme. It was discussed that suggestions should be sent to the Clerk for investigation, and bids to be considered and agreed at the November meeting.
 - 7.7. To update on proposed village litter pick - NNDC not lending equipment out until 2021 due to current COVID-19 situation. It was agreed to postpone a village litter pick until Spring 2021 when the equipment can be borrowed from NNDC, however individuals to carry out some litter picking and possibly speak to the farm to request assistance.
8. **FINANCIAL MATTERS**
 - 8.1. **To review this period's financial position: NOTED**
 - 8.2. To authorise **payments** for:- Proposed by Cllr. C Phillipo; seconded by Cllr. A Buxton - **ALL AGREED**

Sarah Martin - salary August/September (inc. expenses)	£ 303.76
HMRC tax payment	£ 74.80
 - 8.3. **To discuss Co-Option of a New Parish Councillor** - NNDC confirmed that the PC can advertise for co-option. Posters have placed advertising the vacancy with a closing date of 11th September. One interest in the vacancy has already been received..
 - 8.4. **To appoint Internal Auditor for 2020/21-** It was proposed by the Clerk to appoint Catherine Moore as our Internal Auditor for the 20/21 year end - this was agreed by all.
 - 8.5. **To note postponement of Clerks appraisal** - It was noted that this will now be held during September.
 - 8.6. **Financial correspondence:**

Confirmation of External Audit Data logged – notification of exempt status - Noted
9. **CONSULTATIONS:**

Norwich Western Link Local Access (closes 20th September 2020) - It was agreed and encouraged for Councillors to submit individual comments. It was discussed this does not directly impact Ashmanhaugh.
10. **ITEMS FOR NEXT AGENDA** - Tuesday 3rd November 2020 - Parish Council Meeting
Co-option of new Councillor. Parish Partnership bids for consideration.

Public meeting closed at 7.35pm.