



NOTICE OF PARISH COUNCIL MEETING

You are hereby summoned to attend the 'Virtual' Ashmanhaugh Parish Council Meeting on:

Tuesday 7th July 2020 7.00pm

Members of the press and public are invited to attend

If you would like to join the meeting, please email the Clerk

(clerk.ashmanhaughparishcouncil@gmail.com) and joining details will be sent to you.

AGENDA

1. **ATTENDANCE** - To note those present and to consider apologies for absence.
2. **DECLARATION OF INTEREST:**
 - 2.1. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 3rd March 2020.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor Nigel Dixon..
 - 4.2. To receive crime figures from Norfolk Police.
 - 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.
5. **CHAIRMAN'S REPORT** To receive a short report from the Chairman
6. **MATTERS ARISING**
 - 6.1. To discuss correspondence received since the agenda was issued.
 - 6.2. To receive a report on any matter not covered on the agenda.
7. **CORRESPONDENCE**
 - 7.1. General correspondence
 - 7.2. Norfolk ALC Bulletins and updates
 - 7.3. Police newsletter
 - 7.4. Norfolk Police - Help us improve our website feedback questionnaire
 - 7.5. District Councillor update on Market Town Network Improvement Strategy - Hoveton & Stalham
 - 7.6. Notice of postponement of Norwich Western Link Local Access Consultation/Government backing secured
 - 7.7. Broads Authority Flood Risk Supplementary Planning Document adopted 22nd May 2020
 - 7.8. Highway Inspection Parish Visit
 - 7.9. Parishioner email re: Poor Lands Verge on Rectory Road
8. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 8.1. Planning applications response to be ratified:
PF/20/0552 - Crowgate Cottage, Stone Lane, Ashmanhaugh, Norwich, NR12 8YW - Two storey extension to southwest elevation following demolition of existing lean-to extension; single storey extension to northwest elevation
Resolution - NO OBJECTION OR COMMENT **Decision:** PERMIT
PF/20/0101 - Land at Church Farm, Church Road, Tunstead, NR12 8RQ - Construction of 150,000m3 clay-lined reservoir for the purposes of collecting rainwater from existing

polytunnels, with associated drainage network and up to 9m water collection pits, and associated infrastructure

Resolution - SUPPORT

8.2. To receive planning decisions:

PF/19/0205 - Erection of single storey detached dwelling and detached double garage Land South of Carousel, Stone Lane, Ashmanhaugh

A decision was reached by the Planning Inspectorate to **dismiss** the appeal on the 11th March 2020.

8.3. To discuss Parishioner allotment proposal for the village

8.4. SAM2 device:

1) To receive data collected from SAM2 device

8.5. To discuss and consider invitation for bids for the Parish Partnership Scheme Initiative 2021/22

9. FINANCIAL MATTERS

9.1. To ratify payments made between meetings:

Sarah Martin - salary April/May (inc. expenses) £ 350.17

HMRC tax payment £ 74.80

9.2. To review this period's financial position

To receive and sign Bank Reconciliation

To note **receipts** in the period

NCC Parish Partnership Scheme 50% contribution £1808.50

VAT reclaim for 01/04/19-31/03/20 £ 738.23

To authorise **payments** for:-

Sarah Martin - salary June/July (inc. expenses) £ 319.96

HMRC tax payment £ 74.80

Westcotec Ltd. (SAM2 bracket inc. VAT £10.00) £ 67.50

Preston Rooms (hall hire 2019) £ 144.00

Mrs C Moore (Internal Audit 2019-20) £ 40.00

To note **payment made by Direct Debit to ICO** (22/04/20) £ 35.00

9.3. To receive Internal Auditors report

9.4. To approve certificate of Exemption

9.5. To approve the Annual Governance Statement in the 2019-20 Annual Return

9.6. To approve the Statement of Accounts in the 2019-20 Annual Return

9.7. To consider financial support to the CPRE - the Countryside Charity

9.8. Financial correspondence:

None

10. CONSULTATIONS:

10.1. Taxi Handbook and Policy

10.2. Code of Conduct

11. ADMINISTRATIVE MATTERS

11.1. To discuss and agree a date for a village litter pick (Great British Spring Clean 11-27 September 2020)

11.2. To discuss continued virtual PC meetings

11.3. To set date for Clerks appraisal

11.4. To receive update on Website accessibility

12. ITEMS FOR NEXT AGENDA - Tuesday 1st September 2020 - Parish Council Meeting

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Sarah Martin

Clerk & RFO to the Parish Council

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