



NOTICE OF PARISH COUNCIL MEETING

You are hereby summoned to attend the Ashmanhaugh Parish Council Meeting in
the Preston Room on:

Tuesday 8th January 2019 7.00pm

Members of the press and public are invited to attend

AGENDA

1. **ATTENDANCE** To note those present and consider apologies for absence.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
Members are invited to declare a previously undisclosed interest relating to items on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING**
To confirm the accuracy of the minutes of the Parish Council meeting held on 6th November 2018.
4. **PUBLIC SPEAKING**
 - 4.1. To receive report from County and District Councillor Nigel Dixon.
 - 4.2. To receive crime figures from Norfolk Police.
 - 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.
5. **MATTERS ARISING**
 - 5.1. To discuss correspondence received since the agenda was issued.
 - 5.2. To receive a report on any matter not covered on the agenda.
6. **CORRESPONDENCE**
 - 6.1. NNDC Polling District and Places Review 2018 consultation - no change for Ashmanhaugh - polling will take place in the Preston Rooms.
 - 6.2. NNDC - election information - to note dates for 2019 election (published on the APC website) and the estimated charges to Parish Councils (included in budget).
 - 6.3. NCC - Norwich Western Link Consultation on four options linking the Broadland Northway to the A47 in the West - deadline 18th January 2019.
 - 6.4. Mental health public meeting - invitation to attend an event in Cromer on the 30th November.
 - 6.5. Wroxham and Network Improvement Strategy stakeholder meeting - final minutes of the meeting issued and advice that NCC are now working on a scoping exercise of all the issues.
 - 6.6. Hoveton Police station - open day Friday 18th January 3-4pm.
 - 6.7. NCC - request for volunteers to sit on the Norfolk Local Access Forum - deadline 31st January.
 - 6.8. NNDC - message from the new Leader of the Council asking for feedback on Parish Council priorities.
7. **COUNCILLORS MATTERS**
 - 7.1. To discuss the increase in the number of heavy agricultural vehicles - Cllr Coleman.

7.2. To discuss training dates.

8. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

- 8.1. No planning applications were received in the period
- 8.2. Issues for the Highway Ranger - to report that the Clerk inspected Beeston and the north of the Parish and asked that a number of signs be cleared and overhanging dead branches removed.
- 8.3. To discuss any response to APC's letter to Nicola Baker regarding Larger Home extension applications.
- 8.4. Parish Partnership scheme bid for a SAM2 device - to note this has been submitted.
- 8.5. The Common
 - i. To update on the installation of railway sleepers..
 - ii. To confirm if scrap metal has been removed.

9. ADMINISTRATIVE MATTERS

- 9.1. To review the success of having an Ashmanhaugh page in the Tunstead Parish and to discuss if this should be a regular feature - Cllr Buxton.
- 9.2. To approve subscription to Norfolk Association of Local Councils including cost for running the website.

10. FINANCIAL MATTERS

10.1. To review this period's financial position

- i. To receive and sign Bank Reconciliation – current balance £8,753.74
- ii. To note there were no **receipts** in the period..
- iii. To authorise **payments** for:-
 - 1. Clare Male – salary Nov/Dec £344.86 (chq)
 - 2. HMRC tax payment £63.40 (Debit card)
 - 3. Preston rooms - hire charge for 17/18 £100.00 (chq)
- 10.2. Budget report to the end of the 3rd quarter. Forecasting an overspend of £34. Outstanding expenditure includes training, SAM2 and buying and fitting the railway sleepers on the Common.

11. POLICIES - to discuss and approve the following policies:

- 11.1. Planning policy
- 11.2. Data Protection Policy

12. ITEMS FOR NEXT AGENDA - Tuesday 5th March 2019 at 7.00pm.

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