



FINAL MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

held in the Preston Room on Tuesday 1st November 2016 at 7.00pm

Parish councillors present:

Mr A Buxton

Mr H Buxton (Chair)

Mr N Coleman

Mr C Phillipo

Mr G Saunders (Vice Chair)

Mr A Wiseman

Clerk: Mrs C Male

NNC & NNDC Cllr Nigel Dixon, Mark Ashwell - Planning Policy Officer, NNDC and seven members of the public were present.

1. ATTENDANCE

Ms M Gibbons - not present, no apologies.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS -

The Common - Cllrs A Buxton and H Buxton.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 6th September 2016 were confirmed as a true and accurate record.

4. PUBLIC SPEAKING

- 4.1. Mark Ashwell, Planning Policy Officer from North Norfolk District Council gave a short presentation on the preparation of the new NNDC Local Plan (2021 - 2041) and housing allocations in rural villages. Ashmanhaugh Parish is currently designated as "countryside", which prevents all new build housing with the exception of barn conversions and Housing Association developments. This policy is being reviewed as part of the consultation on the new Local Plan and there is a debate that the current policy needs to be more flexible and sympathetic to small villages. The Council see this an opportunity to explore the opinions of residents over the next 6 months as to whether there is a need for sympathetic affordable housing in the Parish.
- 4.2. County and District Councillor N. Dixon gave an update on the future of the Devolution deal, which will be decided on the 21st November.
- 4.3. PCSO Jeanette Boardman was not in attendance, but reported that there were no crimes in the Parish in the period.
- 4.4. General public. Concern about the number of large vehicles travelling through the Parish. Discussed weight limits. Clerk to contact Highways expressing concern about the increase of large vehicles in the village and what could be done as a village to limit this. **ACTION**

5. MATTERS ARISING

- 5.1. Correspondence received since the agenda was published:
 - i. Clerk requested to attend a Norfolk ALC information and networking day for Clerks, in December - agreed.
 - ii. Payment for Jason Greenberry, Blacksmith, Ashmanhaugh for repair and renovation of the Village Sign - £125.00. Approved.

6. CORRESPONDENCE.

- 6.1. Invitation to attend an event on developments in dementia care and support in Norfolk, Norfolk Health and Wellbeing Board - 20th October, 9.30am.
- 6.2. NNDC North Norfolk Local Plan - summer update.
- 6.3. Letter from Gavin Barwell MP on the new Neighbourhood Planning Bill.
- 6.4. Office of the Police and Crime Commissioner - update on the Police and Crime Plan 2016-2020 introducing the seven strategic aims.
- 6.5. Precept Consultation on change to the law allowing Government to trigger referendums on the rate of individual Parish Council's precept.
- 6.6. Mobile library times - added to notice board and website (and addendum).
- 6.7. Mind out for each other - road safety campaign launched by Norfolk Police.
- 6.8. NNDC - consultation on the Draft Sustainability Appraisal Scoping Report - deadline 21 November 2016.
- 6.9. Community Action Norfolk - invitation to attend an event on Community Land Trusts - Enabling Affordable Housing - 4th November, Cromer.
- 6.10. Broads Authority - consultation on the Broads Plan 2017 - deadline 30th December.
- 6.11. Invitation to attend the Norfolk ALC AGM Saturday 26th November, 10am, East Tuddenham.

7. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

- 7.1. Presentation and discussion with Mark Ashwell, NNDC - see item 4.1.
- 7.2. Noted no planning applications were received in the period.
- 7.3. Noted the letter from Justin Le May, Highways, NCC regarding the Ashmanhaugh crossroads. Highways will not take further action. Need to log any incidents, including near misses to 101. Cllr Coleman to cut back the branch overhanging the crossroad sign next to the Village noticeboard and bench. Cllr Wiseman to talk to residents on crossroads about removing hedges on Highway land.
ACTION
- 7.4. Noted that a further repair has been made to Church Road by Highways, NCC.
- 7.5. Voted to hold a public meeting in January to discuss relaunching the Homewatch scheme.
ACTION
- 7.6. Defibrillator - agreed to put in an application to British Heart Foundation for funding, dependent on agreeing a location - see item 7.9.
- 7.7. The Common - agreed the public meeting minutes and proposals. Signed off the specification for works. Clerk to post documents on noticeboard and website. Clerk to proceed with actions.
ACTION
- 7.8. Village Sign - Thanks to Cllr Coleman and Jason Greenberry, local blacksmith for working on the Village Sign. Agreed quote from Mike Amiss Signs to redo the three signs. **ACTION**
- 7.9. BT Phone Box - correspondence from NNDC and BT regarding the removal of selected red phone boxes across Norfolk - Ashmanhaugh may be included in this phase. Await a notice of removal. Clerk to investigate the insurance implications of buying the BT phone box. **ACTION**

8. ADMINISTRATIVE MATTERS

- 8.1. Newsletter - agreed to leave an amount in the budget for any newsletter.
- 8.2. Norfolk ALC - noted the new training programme.

9. FINANCIAL MATTERS

9.1. To review this period's financial position

- i. Received and signed Bank Reconciliation – balance £7,897.21.
- ii. Noted **receipts** of:
 - 1. NNDC Precept and grant £1800.00
- iii. Authorised **payments** for:-
 - 1. Clare Male – salary Sept/Oct £334.43
 - 2. Clare Male – expenses £26.99
 - 3. Clare Male - mileage £10.58
 - 4. WiSpire - refund for 6 months advertising £15.00
 - 5. Jason Greenberry £125.00

- iv. Noted that cheque issued to N Sharpe for the newsletter in September has been withdrawn.

9.2. Reviewed and voted in favour of the revised budget forecast and precept figures for 2017-2020. Clerk to issue precept figure to NNDC. **ACTION**

10. POLICIES

- 10.1. Reviewed and agreed Calendar of Parish Council meetings 2017. Preston rooms booked.
- 10.2. Model publication scheme (FOI) - outstanding.

11. ITEMS FOR NEXT AGENDA - Tuesday 3rd January 2017 at 7.00pm

11.1. Norwich Road Runners - complaint still to be followed up. **ACTION**

Meeting closed at 20.29pm.

Clare Male
Clerk & RFO to the Parish Council
ashmanhaughparishcouncil@gmail.com
10th September 2016

Final minutes agreed.....
Harry Buxton (Chair)

Dated:.....