

Minutes of the Ashmanhaugh Parish Council meeting held on 03 March 2015 at 7.00pm in the Preston Rooms

Present: Councillor H Buxton - Chair
Councillor N Coleman
Councillor S Hewitt
Councillor W Mulhall
Councillor G Saunders
Councillor I Sharp
Councillor A Wiseman
Officer Mrs S Hunt – Clerk to the Council
In Attendance - 1 Parishioner

1. APOLOGIES

Councillor W Mulhall – transport delay.

2. DECLARATIONS OF INTEREST

Councillor Buxton notified the meeting that the cottages referred to in Item 11 were owned by a family member. The Clerk confirmed that it would be in order for him to take part in that item.

3. MINUTES OF PREVIOUS MEETING

3.1 The minutes of the Parish Council meeting held on 6th January 2015 were altered to reflect that Mr Saunders had been in attendance. They were then signed as at true and correct record of the meeting.

The meeting was suspended at 7.04pm.

4. PUBLIC SPEAKING

The meeting will be adjourned for up to 15 minutes:

- 4.1 Village Sign - the Council was notified that two small emergency repairs had been undertaken since the last meeting. It is believed that the second repair effected with be sufficient. Cllr Saunders to investigate repainting.
- 4.2 PCSO Boardman sent apologies. From 7/1/15 to 28/32/15 there were no crimes recorded for Ashmnahaugh. Current priorities set by the SNAP meeting are; Speeding on Whimpwell St, Happisburgh; Antisocial Behaviour in Brook Park Hoveton and the new development in Stalham; Antisocial Behaviour in Roy's Car Park.
- 4.3 Article for newsletter to seek volunteers for litter picking in the village.

5. MATTERS ARISING

None.

6. CORRESPONDENCE.

- 6.1 Norfolk County Council – Re: Citizens Advice Bureau. For response from individual Councillors.
- 6.2 North Norfolk District Council – an invitation for Councillors. The date had expired.
- 6.3 North Norfolk District Council – Planning response. Rose Cottage is currently not breaching any Planning Law.
- 6.4 There is currently a Planning Application at Tunstead which is close to the border of Ashmnahaugh. Clerk to forward details to Councillors. **CLERK.**
- 6.5 Late correspondence: The Highways Rangers will be visiting the village. Items for report by Clerk: The flooding culvert at the crossroads. The carriageway damage at Malvern Croft. The manner of digging out of Grups this year – spoil should be spread, and damage to the edge of the carriageway has occurred. Clerk to notify. **CLERK.**

7. COMMON.

Clerk to investigate the powers of the Parish Council with regard to the Common, and report back to Chair. **CLERK.**

Mrs Sarah Hunt – Clerk to Ashmanhaugh Parish Council
Weavers Edge, Chequers Street, East Ruston, Norfolk. NR12 9JT

Cllr Hewitt has electronic information she will pass along. **CLLR HEWITT.**

8. FINANCIAL MATTERS.

8.1 Receipts. None.

8.2 To authorise payments for:-

- | | |
|--|---------|
| a) Mrs S Hunt for work carried out January/February 2015 chq 225181 | £196.80 |
| b) Inland Revenue chq 225182 | £ 49.20 |
| c) Mr N Sharpe – newsletter Jan/Feb Chq 225183 | £ 40.37 |
| d) East Ruston Parish Council – contribution to election training chq 225184 | £ 10.00 |

All AGREED.

8.3 To receive bank balance. There will be a carried forward balance at the end of the year of just over £5,000. The bank statements and reconciliation were signed by the Chair as agreeing.

8.4 Transparency Code for Smaller Authorities. This had been forwarded to Councillors. There would not seem to be any issue with complying with the new guidelines. **CLERK.**

9. NOTICEBOARD AT CROSSROADS.

Cllr H Buxton has dealt with this.

10. PRESTON ROOMS.

AGM Thursday 5th March 2015.

11. OVERFLOW PIPE BY CROSSROADS.

To be reported to Rangers. **CLERK.**

12. PARISH MEETING – 10th March 2015.

Councillors to distribute leaflets provided by Clerk. Clerk to bring refreshments.

13. ADMINISTRATIVE MATTERS.

11.1 Police Budget Review. This was attended by Cllr N Coleman. The increase was voted through at 2%. Cllr Coleman will attend the meeting on 23rd March 2015 with regard to 50/50 funding for PCSO's.

11.2 Local Council Award Scheme. Councillors to read the documents provided. July Meeting. **CLERK.**

11.3 Election. Nomination forms are due to become available imminently. The cannot be signed before 9th March.

11.4 Clerks Holiday – 27th March to 2nd April 2015 and June 1st to 5th 2015. Noted.

11.5 Notification that the Clerk is temporarily working for East Ruston Parish Council. Noted.

11.6 Clerks CiLCA training. Passed.

11.7 Training Clerk to attend: Elections, 19th March, County Hall. Norfolk ALC Regional Conference, Friday 13th March, Scratby, SLCC Regional Roadshow 15th April, Thetford. Emergency First aid at Work, March, VAT SLCC Course, Huntingdon, June. It was noted that the only contribution Ashmanhaugh had been asked to make to the Clerks training was the £10 towards election training.

12 ITEMS FOR NEXT AGENDA.

Clerks Annual Pay Review.

Councillors Representatives

ANNUAL PARISH COUNCIL MEETING Tuesday 12th May 2015 at 7.00pm

The meeting closed at 8.25pm.

Signed:

12th May 2015