

ASHMANHAUGH PARISH COUNCIL



Minutes of the Ashmanhaugh Parish Council meeting held on 05 July 2011 at 7.00pm in the Preston Rooms

Present:	Councillor Mrs R Buxton - Chair Councillor G Saunders – Vice Chair Councillor N Coleman Councillor Miss S Hewitt Councillor G Hunt Councillor I Sharp Councillor H Buxton
Officer	Mrs G Sharpe – Clerk to the Council
In Attendance -	Cllr Nigel Dixon (District and County Councillor) 2 Parishioners

Before the meeting opened the Chair thanked retiring members, Neal Sharpe, Tom Hannant and Gordon Beale for their service to the Council and Parish.

1 APOLOGIES

Apologies were received from PCSO Jeanette Boardman.

2 DECLARATION OF INTEREST

There were no Declarations of Interest.

3 MINUTES OF THE PREVIOUS MEETING

It was **AGREED AND RESOLVED** to adopt the minutes of the meeting of 10 May 2011.

4 PUBLIC SPEAKING

Prior to the arrival of Cllr Dixon, who had been delayed, the Clerk reported, on his behalf, that maintenance works will be carried out on Wroxham Bridge, commencing 04 July. for approximately ten days. The work will be carried out overnight, from 6.00pm to 6.00am, with the traffic controlled with temporary traffic lights.

- 4.1** Cllr Dixon (NCC and NNDC) Cllr Dixon congratulated Cllr Mrs Buxton on being elected as Chair of Ashmanhaugh Parish Council. He then went on to say that Persimmon had now submitted a planning application for the development of 120 homes on the Stalham Road, Hoveton site. The consultation period runs until 21 July 2011. Whilst the fact of the development cannot be challenged as it stems from the LDF, comment could be made on the appearance, design, layout and that the site is not appropriate for retail and how and who, will maintain the public open spaces in the future. Should the air quality monitoring show unacceptable levels, this would not alter the development. The developer would have to pay for any residential accommodation, in the vicinity of the monitoring station, to be unoccupied. He stated that there was a wish for access to the back of the medical centre, which would also solve the land concerns over providing a footpath/cycleway along the line of the existing footpath between Stalham Road and Tunstead Road. He urged everybody to make their thoughts known to NNDC, even if the Parish Council did not take a view. Finally, with regards to the proposed waste incinerator at King's Lynn, this was for the residue material left after all the recycling processes and the only alternative was landfill.
- 4.2** The Clerk read out the report from the PCSO saying no crimes had been reported in the parish in the period 02 May to 05 July. It was **AGREED AND RESOLVED** that Cllr Miss S Hewitt would replace Mr N Sharpe, as the representative at the Safer Neighbourhood Action Panel (SNAP) meetings and receive Home Watch email for distribution to Members (Mr N Sharpe to action).
- 4.3** A resident queried the significance of the police report on the plaiting of the manes of horses. It was clarified that this would allow thieves to identify specific horses in the dark. Cllr I Sharp said that he had already informed the horse owners in the village. The resident also expressed concern about foreign registered cars, from Place UK, showing a casual disregard for speed and

ASHMANHAUGH PARISH COUNCIL



lack of care. Cllr H Buxton offered to take the matter up with Mr Place. He was also asked to speak to Mr Place regarding the providing of a sign on the A1151 to try to stop HGVs try to access Place UK via Church Road, Ashmanhaugh. The Clerk said she had already been in touch with Highways on this subject and the Inspector was due during the next two weeks. SNT Sergeant Baird was fully supportive and it was thought that the Highway Authority would have no objection and agree to a location.

5 CORRESPONDENCE

- 5.1 Health Opportunities Event 20 July 2011 to be held at NNDC Offices, Cromer. Members to inform the Clerk if they are interested in attending.
- 5.2 Norfolk ALC AGM to be held on Saturday 01 October 2011. The Council had no resolutions to put forward. Members noted the date.
- 5.3 NCC Minerals and Waste Site Specific Consultation. Members were advised that the documents were available to view at libraries, Council Information Centres and online at www.norfolk.gov.uk/nmwdcf. All comments must be made by 5pm on 15 August 2011. Councillors to let the Clerk know if they have any comments to submit.
- 5.4 Green Community Challenge Event 16 July 2011 at UEA. This is an event for communities wishing to lower their energy costs and reduce their carbon footprints. Members were advised of the event and to contact the Clerk for further details if any wished to attend.
- 5.5 Fuel Share Scheme. The Chair outlined the principles, supplied by Norfolk Rural Community Council. It was **AGREED** to put an item in the Newsletter but the Council would have no involvement.
- 5.6 Correspondence Received since the Printing of the Agenda:-
 - a At the request of the Clerk, it was **AGREED AND RESOLVED** that, as the Council insurance renewal would be arriving in the next few day, the cheque could be signed outside the meeting.
 - b The Electoral Services Manager had written to advise that all Councillors had returned the required paperwork to NNDC and Ashmanhaugh now had a full council.
 - c The Consolidated Stock income of .40p had been paid into the bank by NNDC.
 - d For the chance to meet the local PCSO for advice or to report any concerns residents have, Norfolk Constabulary will be available at the Preston Rooms, School Road, Ashmanhaugh on Saturday, 23 July 2011 between 3 – 4pm.
 - e The planning proposal for an EfW Incinerator at Willows Business Park near Kings Lynn was discussed. It was **AGREED** the Council would not respond.
 - f NNDC will be running the annual 'Green Build' event on Saturday 10th and Sunday 11th September at Felbrigg Hall near Cromer. Cllrs Saunders and Sharp said they would attend and report back to Council.

6 FINANCIAL MATTERS

- 6.1 Cllr Hunt confirmed and signed to confirm the accounts agreed with the bank statements. It was **AGREED AND RESOLVED** to adopt the accounts for the period 01 April to 28 June.
- 6.2 The Members noted the receipts since the May meeting.
- 6.3 The Clerk informed Members that she had not received confirmation of the change of bank signatories. It was **AGREED AND RESOLVED** that the current authorised persons should continue to sign in the meantime.
- 6.4 It was **AGREED AND RESOLVED** to authorise to payments reimburse the Clerk for payments made on behalf of the Council.
- 6.5 Review the Post of Internal Auditor. It was **AGREED AND RESOLVED** to re-appoint Di Dann as internal auditor and increase her fee in 2012.
- 6.6 Review of the councils' Procedure for Effectiveness of Internal Audit (Appendix 9 – 'An Approach to Internal Audit Testing'. 'Governance and Accountability for Local Councils') It was **AGREED** that Members should study the document and discuss at the September meeting.
- 6.7 It was **AGREED AND RESOLVED** that the Council would not apply to the Poors Land Trust, for a grant for the Royal Wedding commemorative mugs.

ASHMANHAUGH PARISH COUNCIL



- 6.8 Cllr Coleman offered to repaint the Council notice board. He would approach Mr P Bown, who made it, for the materials with which to restore it.

7 PLANNING MATTERS

There were no planning matters.

8 THE COMMON

The Chair raised the concerns over the dumping of rubbish on the common. It was **AGREED AND RESOLVED** that she would draft a letter to the cricket club requesting that the practice ceases.

Cllr H Buxton proposed that the ditch, to the south and east sides of the Common, should be reinstated. It was **AGREED AND RESOLVED** that the Chair should draft a letter to the residents on the Common to inform them of the proposal and invite them to the Council meeting on 06 September, where the matter will be discussed. The letter should include concerns over the site being used to burn waste. Concerns were raised about Corner Cottage discharging a septic tank onto the surface of the Common. It was alleged that this was with the consent of the Parish Council. The Clerk was asked to look at the recorded minutes to see if such consent had been given (although it was not within its' the powers). Cllr Miss S Hewitt said that she had no knowledge of such consent, since her election 26 years ago.

9 REPORTS

- 9.1 The Clerk reported on the NorfolkALC/SLCC Summer conference which she attended. The conference had included presentations on the Future of Local Audits, Localism Bill, and Risk Assessments.
- 9.2 Cllrs Miss S Hewitt, H Buxton, G Hunt and I Sharpe reported on the NNDC/Norfolk ALC Councillor Training.

10 THE PRESTON ROOM

It was **AGREED AND RESOLVED** that Cllr H Buxton would represent the Council on the Preston Room Management Committee.

11 THE HAPPING PARTNERSHIP

It was **AGREED AND RESOLVED** that Cllr G Hunt would represent the Council at the Partnership Representatives meetings.

12 DIAMOND JUBILEE CELEBRATIONS

The Chair said that Members should try to come up with some ideas and it was agreed that discussions should be held with the PCC and The Preston Room Management Committee (PRMC), with a view to a joint approach. This event will be an item on the Agendas until the occasion. Cllr H Buxton suggested using the cricket field and he will raise the matter at the next PRMC meeting.

13 MEMBERS MATTERS FOR FUTURE MEETINGS

Cutting new ditch on the Common

Diamond Jubilee celebrations

Procedure for Effectiveness of Internal Audit

Review of the progress on the Parish Plan

Dog Fouling (meanwhile, item in the Newsletter and Clerk to obtain more signs and Councillors to assist placing them around the village)

The meeting closed at 9.00pm

The date of the next meeting is

**Tuesday 06 September 2011
at 7.00pm**